

Diploma of Project Management

(CODE BSB51407)



Australasian College of
Leadership and Coaching

The Nationally recognised '**Diploma of Project Management**' provides a comprehensive and advanced course in project management aimed at Project Managers, and requires five days of project management training and the successful completion of the workplace project evidence assessment requirements.

Participants not undertaking the assessment will receive a attendance certificate.

The program covers:

- * Defining key project management terms
- * Outlining the roles of people in projects
- * Explaining the 4 stage Project Life Cycle
- * Overview of the 9 functions of project management
- * Project management methodologies
- * Project management templates and registers
- * Managing project team meetings
- * Project Management Office (PMO) functionality
- * Return on Investment, Net Present Value and Benefits/Cost Ratios
- * Overview of portfolio, program and project management
- * Overview of strategic, operational and project planning
- * Overview of leadership skills (includes a personal behavioural profile)
- * Dealing with and resolving project problems



Each participant will receive a course manual. This manual includes an extensive glossary and has been designed as a reference manual for future use.

Our nationally accredited trainers are professional speakers and practising project managers with significant experience.